Chapter 4 Documents

BAL1   Installation Approvals By Alternate Approver 1

```
ENTER FUNCTION: ............ TRANS: BAL1
                                                      DATE:
INSTALLATION APPROVALS BY ALTERNATE APPROVER 1        TIME:
KEY IS ALTERNATE APPROVER 1, TYPE, CATEGORY, SEQ, AGENCY,   TERM:
AND APPROVER
ALTERNATE APPROVER 1: .... .... :

   APPROVAL            ALT     APPRV   PRIMARY   APPROVER
 TYPE   CATEGORY   SEQ  STATUS  AGENCY  APPROVER  STATUS
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
  ..    ......     ..           ......  ....
```

Purpose   As part of the Approval Process you may need to inquire Installation Approver records by Alternate Approver 1 to evaluate possible approvals that may be generated as a part of system processing.

**Screen
Characteristics**   Inquire only of Installation Approver records.

**Procedure
Cross-Reference**   Chapter 2 Electronic Approvals Processing, 6.1 Inquire Agency Approver Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Alternate Approver 1	8	Unprotected. Key. If left blank on inquiry, system will display the first alternate approver 1 in the database. Last four characters are not displayed.
Alternate Approver Name	40	Protected. Inferred name of the alternate approver Userid from the BAAT Table.
Approval Type	13x2	Unprotected. Key. If left blank on inquiry, system will display the first approval type in the database for the specified alternate approver 1.
Approval Category	13x6	Unprotected. Key. If left blank on inquiry, system will display the first approval category in the database for the specified alternate approver 1 and approval type.
Approval Seq	13x2	Unprotected. Key. Inferred approval sequence from the related BAPV Table record. If left blank on inquiry, system will display the first sequenced record in the database for the specified approval type, category, and alternate approver.
ALT Status	13x1	Protected. Inferred Alternate Approver 1 status from the related BAPV Table record.
Apprv Agency	13x6	Unprotected. Key. Inferred approval agency for the specified alternate approver. If left blank on inquiry, the system will display the first approval agency in the database for the specified approver, type, category, sequence, and alternate approver.
Primary Approver	13x8	Unprotected. Key. Inferred primary approver for the specified approval type, category, and sequence record for the specified alternate approver. If left blank on inquiry, the system will display the first primary approver in the database for the specified approver, type, category, sequence, approval agency, and alternate approver. Last four characters are not displayed.
Approver Status	13x1	Protected. Inferred primary Approver status from the related BAPV Table record.

BAL2   Installation Approvals By Alternate Approver 2

```
ENTER FUNCTION: ............ TRANS: BAL2
                                                        DATE:
INSTALLATION APPROVALS BY ALTERNATE APPROVER 2          TIME:
KEY IS ALTERNATE APPROVER 2, TYPE, CATEGORY, SEQ, AGENCY,   TERM:
AND APPROVER
ALTERNATE APPROVER 2: .... .... :

   APPROVAL            ALT     APPRV   PRIMARY   APPROVER
 TYPE  CATEGORY  SEQ  STATUS  AGENCY  APPROVER  STATUS
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
  ..   ......    ..           ......   ....
```

Purpose   As part of the Approval Process you may need to inquire Installation Approver records by
                         Alternate Approver 2 to evaluate possible approvals that may be generated as a part of
                         system processing.

**Screen
Characteristics**   Inquire only of Installation Approver records.

**Procedure
Cross-Reference**   Chapter 2 Electronic Approvals Processing, 6.1 Inquire Agency Approver Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Alternate Approver 2	8	Unprotected. Key. If left blank on inquiry, system will display the first alternate approver 2 in the database. Last four characters are not displayed.
Alternate Approver Name	40	Protected. Inferred name of the alternate approver Userid from the BAAT Table.
Approval Type	13x2	Unprotected. Key. If left blank on inquiry, system will display the first approval type in the database for the specified alternate approver 2.
Approval Category	13x6	Unprotected. Key. If left blank on inquiry, system will display the first approval category in the database for the specified alternate approver 2 and approval type.
Approval Seq	13x2	Unprotected. Key. Inferred approval sequence from the related BAPV Table record. If left blank on inquiry, system will display the first sequenced record in the database for the specified approval type, category, and alternate approver.
ALT Status	13x1	Protected. Inferred Alternate Approver 2 status from the related BAPV Table record.
Apprv Agency	13x6	Unprotected. Key. Inferred approval agency for the specified alternate approver. If left blank on inquiry, the system will display the first approval agency in the database for the specified approver, type, category, sequence, and alternate approver.
Primary Approver	13x8	Unprotected. Key. Inferred primary approver for the specified approval type, category, and sequence record for the specified alternate approver. If left blank on inquiry, the system will display the first primary approver in the database for the specified approver, type, category, sequence, approval agency, and alternate approver. Last four characters are not displayed.
Approver Status	13x1	Protected. Inferred primary Approver status from the related BAPV Table record.

BAL3   Installation Approvals By Alternate Approver 3

```
ENTER FUNCTION: ............ TRANS: BAL3
                                                      DATE:
INSTALLATION APPROVALS BY ALTERNATE APPROVER 3        TIME:
KEY IS ALTERNATE APPROVER 3, TYPE, CATEGORY, SEQ, AGENCY,   TERM:
AND APPROVER
ALTERNATE APPROVER 3: .... .... :

   APPROVAL              ALT     APPRV   PRIMARY   APPROVER
 TYPE  CATEGORY   SEQ  STATUS   AGENCY   APPROVER  STATUS
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
  ..   ......     ..            ......   ....
```

Purpose   As part of the Approval Process you may need to inquire Installation Approver records by
                       Alternate Approver 3 to evaluate possible approvals that may be generated as a part of
                       system processing.

**Screen
Characteristics**   Inquire only of Installation Approver records.

**Procedure
Cross-Reference**   Chapter 2 Electronic Approvals Processing, 6.1 Inquire Agency Approver Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Alternate Approver 3	8	Unprotected. Key. If left blank on inquiry, system will display the first alternate approver 2 in the database. Last four characters are not displayed.
Alternate Approver Name	40	Protected. Inferred name of the alternate approver Userid from the BAAT Table.
Approval Type	13x2	Unprotected. Key. If left blank on inquiry, system will display the first approval type in the database for the specified alternate approver 2.
Approval Category	13x6	Unprotected. Key. If left blank on inquiry, system will display the first approval category in the database for the specified alternate approver 2 and approval type.
Approval Seq	13x2	Unprotected. Key. Inferred approval sequence from the related BAPV Table record. If left blank on inquiry, system will display the first sequenced record in the database for the specified approval type, category, and alternate approver.
ALT Status	13x1	Protected. Inferred Alternate Approver 3 status from the related BAPV Table record.
Apprv Agency	13x6	Unprotected. Key. Inferred approval agency for the specified alternate approver. If left blank on inquiry, the system will display the first approval agency in the database for the specified approver, type, category, sequence, and alternate approver.
Primary Approver	13x8	Unprotected. Key. Inferred primary approver for the specified approval type, category, and sequence record for the specified alternate approver. If left blank on inquiry, the system will display the first primary approver in the database for the specified approver, type, category, sequence, approval agency, and alternate approver. Last four characters are not displayed.
Approver Status	13x1	Protected. Inferred primary Approver status from the related BAPV Table record.

BAPI   Installation Approvals Index

```
ENTER FUNCTION: ............ TRANS: BAPI
                                                      DATE:
INSTALLATION APPROVALS INDEX                          TIME:
KEY IS APPROVAL AGENCY, TYPE APPROVAL, APPROVAL CATEGORY, AND  TERM:
APPROVER USER ID
APPROVAL AGENCY..: ...... :
TYPE APPROVAL....: ..      :
APPROVAL CATEGORY: ...... :

APPROVER   SEQ           APPROVER NAME              STATUS
.... ....
.... ....
.... ....
.... ....
.... ....
.... ....
.... ....
.... ....
.... ....
.... ....
.... ....
.... ....
```

Purpose   As part of the Approval Process you may need to inquire a list of approvers for an approval
                            category within an approval type, within an approval agency.

Screen
Characteristics   Inquire only of Installation Approver records.

Procedure
Cross-Reference   Chapter 2 Electronic Approvals Processing, 6.1 Inquire Agency Approver Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Approval Agency	6	Unprotected. Key. Required for inquiry. Must be a valid record in BAPV database. If left blank, will display the first record in the database.
Approval Agency Title	35	Protected. Inferred title of the Agency from the Agency Table.
Type Approval	2	Unprotected. Key. Required to identify the specific approval type to be viewed. If left blank, the first Type Approval will be displayed for the Agency identified. Must be valid entry in BTAB Table Type IA (Installation Approval).
Type Approval Title	30	Protected. Inferred title of the Type Approval from the BTAB Table Type IA (Installation Approval).
Approval Category	6	Unprotected. Key. Required to identify the specific Approval Category to be viewed. If left blank, the first Approval Category will be displayed for the Type Approval identified for the Agency identified. Must be a valid entry in BTAB Table Type CG, Category of Approval.
Approval Category Title	30	Protected. Inferred title of the Approval Category from BTAB Table, Type CG (Category of Approval).
Approver	12x8	Unprotected. Key. Approver userid is used to obtain records for a specific user. Must be a valid entry in BAPV database for Approver Agency, Type Approval and Approval Category. Last four characters are not displayed.
SEQ (Sequence)	12x2	Protected. Sequence displays the Approver's sequence of approval authority for the Agency identified by the Type Approval and Approval Category identified.
Approver Name	12x40	Protected. Inferred name of the Approver from the BAPV record.
Status	12x1	Protected. Current status of the BAPV record from which data was retrieved.

BAPM   Installation Approval Table Maintenance

```
ENTER FUNCTION: ............ TRANS: BAPM
                                                      DATE:
INSTALLATION APPROVAL TABLE MAINTENANCE               TIME:
KEY IS FROM APPROVER USERID                           TERM:


FROM APPROVER USERID: .... .... :

TO APPROVER USERID..: .... .... :

FROM APPROVER STATUS: .         :

TO APPROVER STATUS..: .         :
```

Purpose   As part of the Approval Process you may need to maintain multiple Installation Approver records for an approver. You may accomplish this with a single screen rather than maintaining each individual Installation Approver record with that approver.

**Screen
Characteristics**   Change only of Installation Approver records.

**Procedure
Cross-Reference**   Chapter 2 Electronic Approvals Processing, 2.1 Maintain Multiple Installation Approvers.

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
From Approver Userid	8	Unprotected. Key. From Approver User ID is required for add of a record. It represents the Userid that the BAPV record will be changed 'FROM' within the BAPV Table. Last four characters are not displayed.
To Approver Userid	8	Unprotected. To Approver User ID is required for add of a record. It represents the Userid that the BAPV record will be changed 'TO' within the BAPV Table. Last four characters are not displayed.
From/To Approver Name	2x40	Protected. The approver name(s) will be initialized with the name(s) from the BAAT Table record.
From Approver Status	1	Unprotected. Required for add of a record. Must be a valid approval status code in BTAB Table IS (Installation Approval Status). Represents the current status for the specified approver Userid within the BAPV Table.
From Approver Status Title	1	Protected: The inferred interpretation of the 'from' approval status from BTAB Table IS.
To Approver Status	1	Unprotected. Required for add of a record. Must be valid entry in BTAB Table Type IS (Installation Approval Status). Represents the status to be 'changed to' for the specified approver Userid within the BAPV Table.
To Approver Status Title	1	Protected: The inferred interpretation of the 'to' approval status from BTAB Table IS.

BAPP   Installation Approvals by Primary Approver

```
ENTER FUNCTION: ............ TRANS: BAPP
                                                          DATE:
INSTALLATION APPROVALS BY PRIMARY APPROVER                TIME:
KEY IS PRIMARY APPROVER, TYPE APPROVAL, AND APPROVAL CATEGORY  TERM:

PRIMARY APPROVER....: .... .... :

       APPROVAL              APPROVER
 TYPE  CATEGORY SEQ AGENCY   STATUS
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
  ..   ......   ..  ......
```

Purpose   As part of the Approval Process you may need to inquire a list of Installation Approver records for a primary approver.

Screen Characteristics   Inquire only of Installation Approver records.

Procedure Cross-Reference   Chapter 2 Electronic Approvals Processing, 6.1 Inquire Agency Approver Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Primary Approver	8	Unprotected. Key. If left blank on inquiry, system will display the first primary approver in the database. Last four characters are not displayed.
Primary Approver Name	40	Protected. Inferred name of the primary approver Userid from the BAAT Table.
Approval Type	13x2	Unprotected. Key. If left blank on inquiry, system will display the first approval type in the database for the specified primary approver.
Approval Category	13x6	Unprotected. Key. If left blank on inquiry, system will display the first approval category in the database for the specified primary approver and approval type.
Approval Sequence	13x2	Unprotected. Inferred approval sequence from the related BAPV Table record. If left blank on inquiry, system will display the first sequence record in the database for the specified primary approver, type, and category.
Approval Agency	13x6	Unprotected. Inferred approval agency from the related BAPV Table record. If left blank on inquiry, system will display the first approval agency in the database for the specified primary approver, type, category, and sequence.
Approver Status	13x1	Protected. Inferred Approver status from the related BAPV Table record.

BAPR   Installation Approval Sequence Table

```
ENTER FUNCTION: ............ TRANS: BAPR
                                                        DATE:
INSTALLATION APPROVAL SEQUENCE TABLE                    TIME:
KEY IS APPROVAL STAGE                                   TERM:

APPROVAL STAGE...: . :
 TYPE            TITLE              TYPE            TITLE
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
 .. :                              .. :
```

Purpose   As part of the Approval Process you may desire to establish an order in which approvals will be built for a stage of processing other than what currently exists within the BAPV Table record(s). This table provides you with the capability to maintain approval sequencing tables. The PAPV (approval) build module will use this table to determine the sequence at which a specific approval will be built in the approval (PAPV) table.

Screen
Characteristics   Add, Change, Delete and Inquire of Installation Approval Sequence Table.

Procedure
Cross-Reference   Chapter 2 Electronic Approvals Processing;

3.1 Add Installation Approval Sequence Records
3.2 Change Installation Approval Sequence Records
3.3 Delete Installation Approval Sequence Records
3.4 Inquire Installation Approval Sequence Records

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Approval Stage	1	Unprotected. Key. Required for add. Entry must be a valid code in BTAB Table AP (Approval Levels). This is used to identify the stage in which the following type(s) of approval will be created.
Approval Stage Title	30	Protected. Inferred stage title from the BTAB Table AP.
Type	30x2	Unprotected. Required for add. Entry must be a valid code in BTAB Table IA (Approval Type). The order in which the Approval Type is entered in this record will determine the sequence that this type of approval will be added to the PAPV (User Approval) Table for the specified approval stage.
Type Title	30x30	Protected. Interpretation of approval type from BTAB Table IA.

BAPV   Installation Approval Table

```
ENTER FUNCTION: ............ TRANS: BAPV
                                                        DATE:
INSTALLATION APPROVAL TABLE                             TIME:
KEY IS TYPE APPROVAL, APPROVAL CATEGORY, APPROVAL SEQUENCE,   TERM:
APPROVAL AGENCY AND APPROVER USERID
TYPE APPROVAL.......: ..          :
APPROVAL CATEGORY...: ......      :
APPROVAL SEQUENCE...: ..
APPROVAL AGENCY.....: ......      :
APPROVER USERID.....: .... .... :
STATUS..............: .          :
ALTERNATE 1 USERID..: .... .... :
ALTERNATE 1 STATUS..: .          :
ALTERNATE 2 USERID..: .... .... :
ALTERNATE 2 STATUS..: .          :
ALTERNATE 3 USERID..: .... .... :
ALTERNATE 3 STATUS..: .          :
DATE LAST STATUS CHG...:          USER ID LAST STATUS CHG:
MAINTAINING AGCY....: ......      :
USER ID LAST CHG....:             DATE LAST CHG:
```

Purpose   As part of the Approval Process you will be required to establish the configuration and sequence of Installation Approvers records that will be used to automatically build required approvals when the conditions are met for such approvals

Screen
Characteristics   Add, Change, Delete, and Inquire Installation Approver records.

Procedure
Cross-Reference   Chapter 2 Electronic Approvals Processing;

1.1 Add Installation Approval Table
1.2 Change Installation Approval Table
1.3 Delete Installation Approval Table
1.4 Inquire Installation Approval Table

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Type Approval	2	Unprotected. Key. Required to add or inquire a record. Must be a valid entry in BTAB Table, Type IA (Installation Approvals). If left blank an Inquire, will display the first record in the database.
Type Approval Title	30	Protected. Inferred title of the Type Approval from BTAB Table Type IA (Installation Approvals).
Approval Category	6	Unprotected. Key. Required to add or inquire a record. Must be a valid entry in BTAB Table Type CG (Category of Approval). If approval type is `AA' and does not contain and '*', entry must be a valid, active agency in the AGCY table. If left blank an Inquire will display the first record for Type Approval in the database.
Approval Category Title	30	Protected. Inferred title for Approval Category from BTAB Table Type CG (Category of Approval) or inferred title of the agency from the AGCY from the AGCY table.
Approval Sequence	2	Unprotected. Key. Required to add or inquire a record. If left blank on add, AGPS will default to `00'. This field is used to identify the sequence of approval within an Approval Category within a Type of Approval. If left blank on Inquire, will display the first sequence record for Type Approval, Approval Category.
Approval Agency	6	Unprotected. Key. Required for add or inquire of a record. Must be a valid and active record within the Agency Table database. If left blank on Inquire, will display the first agency in the database within the sequence, within the approval category, within the Type Approval.
Approval Agency Title	35	Protected. Inferred title of the Approval Agency from the Agency Table.
Status	1	Unprotected. Required for add of a record. This status represents the overall record status. If it is inactive, no approval may be built for this record nor may

Field	Size	Description
		any approver process a related PAPV approval record. If left blank or any other valid status code is entered on add, AGPS will default to `0'. Initialization of record. Must be valid entry in BTAB Table Type IS (Installation Approval Status).
Status Title	30	Protected. Inferred title of Status Code from BTAB Table Type IS (Installation Approval Status).
Approver Userid (Alternate 1 Userid, Alternate 2 Userid, Alternate 3 Userid)	3x8	Unprotected. Approver User ID is a key for add or inquire of a record. User IDs must be valid in the BAAT Table with authority to maintain Approval Agency records. If left blank on Inquire, will display the first Approval User ID in the database within Approval Agency, within Sequence, within Approval Category, within Type Approval. Last four characters are not displayed.
Approver Name (Alternate 1 Name, Alternate 2 Name, Alternate 3 Name)	3x40	Protected. Required for add. If left blank, field will be initialized with name from BAAT Table record.
Alternate 1 Status (Alternate 2 Status, Alternate 3 Status)	3x1	Unprotected. Required for add of a record. If left blank on add, AGPS will default to `1'. Initialization of record. Must be valid entry in BTAB Table Type IS (Installation Approval Status).
Alt 1 Status Title (Alt 2 Status Title, Alt 3 Status Title)	3x30	Protected. Inferred title of Status Code from BTAB Table Type IS (Installation Approval Status).
Date Last Status Chg	8	Protected. Current system date will be display whenever a valid change is made to the Status Code.
Maintaining Agcy	6	Unprotected. Required for add of a record. Must be a valid and active record in Agency Table.
User ID Last Status Chg	8	Protected. Function Line User ID will be displayed whenever a valid change is made to the Status Code.

Field Completion

Field	Size	Description
Maintaining Agcy Title	35	Protected. Inferred title for Maintaining Agency from Agency Table database.
User ID Last Chg	4	Protected. Display of Last Function Line User ID to make a valid change to this record.
Date Last Chg	8	Protected. Current Date of the last valid change made to this record.

PAPI   **User Approval Index**

```
ENTER FUNCTION: ............ TRANS: PAPI
                                                    DATE:
USER APPROVAL INDEX                                 TIME:
KEY IS USER ID, APPROVAL STATUS, DOCUMENT NUMBER, AND   TERM:
DOCUMENT SUFFIX
APPROVER: ....      : .....
             DOCUMENT
 APPROVAL     NUMBER/                   DOC
  STATUS     DESCRIPTION SUFFIX SEQUENCE TYPE TITLE
  ...  .     ..........   ...     ..

  ...  .     ..........   ...     ..

  ...  .     ..........   ...     ..

  ...  .     ..........   ...     ..

  ...  .     ..........   ...     ..

  ...  .     ..........   ...     ..
```

Purpose   As part of the Approval Process, if you are an approver, you may need to inquire the User Approval Detail Table to determine what approvals are awaiting your attention. This screen will display only those records at status code 001 and approve/disapprove equal W.

Screen
Characteristics   Inquire only of User Approval Detail records.

Procedure
Cross-Reference   Chapter 2 Electronic Approvals Processing, 7.1 Inquire User Approval Detail Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Approver ID	8	Unprotected. Key. The Approver is the user ID to which the records of interest belong. The signed on user, if not the Approver ID, must be an alternate for the Approver ID for records for that Userid to display. Last four characters are not displayed.
Approver Name	40	Protected. The inferred name for the Approver from the BAAT Table.
Approval Status	6x3-1	Unprotected. Key. Entry must be valid entry in BTAB Table SD (Approval Status Code). Approval Status includes a one position formatted field relating to the status, indicating No Action Yet Taken (W).
Document Number	6x10	Unprotected. Key. Entry must have valid PAPV record. If entry is blank, system will return with the first document in PAPV Table for corresponding User ID and Approval Status, if entered.
Suffix	6x3	Unprotected. Key. Entry must be **000** or the key (in conjunction with Document Number) to an active SAMD, OCHG, KCHG, OREC, OINV or OPAY record and corresponding PAPV record.
Sequence	6x2	Unprotected. Key. Entry must be `00000' or the key (in conjunction with Document Number) to a valid RLIN, OLIN, or KLIN record and corresponding PAPV record.
Doc Type	6x3	Protected. Display of the specified document number document type from the header record.
Title	6x30	Protected. Inferred interpretation of the document type from BTAB Table(s) DK (Document Type - Contract), DO (Document Type - Order), DR (Document Type - Requisition), or DS (Document Type - Solicitation).
Document Description	6x40	Protected. Title 1 of the RSQN, SDOC, ORDR, or KONT record related to the document number.

PAPL   **Document Approvals By Commodity Lines Inquiry**

```
ENTER FUNCTION: ............ TRANS: PAPL
                                                   DATE:
DOCUMENT APPROVALS COMMODITY LINES INQUIRY         TIME:
KEY IS DOCUMENT NUMBER, DOCUMENT SUFFIX, DOCUMENT LINE    TERM:
NUMBER, APPROVAL TYPE AND APPROVAL CATEGORY


DOCUMENT: .......... ... :

APPROVAL TYPE....: ..      :
APPROVAL CATEGORY: ...... :

DOC                COMMODITY/            QUANT/      UNIT      SHIP TO
LINE               DESCRIPTION           UOM         PRICE     AGCY/SUB
.....     -    -

                                        APPROVALS THIS LINE:
.....     -    -

                                        APPROVALS THIS LINE:
.....     -    -

                                        APPROVALS THIS LINE:


```

Purpose   The purpose of the Document Approvals Commodity Lines Inquiry table is to provide the user with inquiry of the Type, Category and number of Approval records by Document Line Number for a specific Document Number and Suffix. Access is granted to those users with proper security.

Screen Characteristics   Inquire PAPV Table.

Procedure Cross-Reference   Chapter 2 Electronic Approvals Processing, 7.1 Inquire User Approval Detail Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Document-Suffix	10-3	Unprotected. Key. Entry must be a valid entry in the PAPV Table. If blank, system will return with first (lowest number) document in PAPV.
Document Title	2x40	Protected. Title lines 1 and 2 from RQSN, SDOC, ORDR, OR KONT records relating to the document number.
Approval Type	2	Unprotected. Key. Entry must be a valid entry in BTAB Table IA (Installation Approvals). If blank, system will return with first (lowest value) approval type relating to the document number.
Approval Type Title	30	Protected. Interpretation of the approval type from BTAB Table IA (Installation Approvals).
Approval Category	6	Unprotected. Key. Entry must be a valid entry in BTAB Table CG (Category of Approval) unless it is an Agency, then it must be the key to a valid, active record in the AGCY Table. If blank, system will return with the first (lowest value) approval category relating to the document number.
Approval Category Title	30	Protected. Interpreted title of the approval category from AGCY Table or BTAB Table CG (Category of Approval) as applicable.
Doc Line	5	Unprotected. Key. Entry must be a valid Line Number relating to the Document Number-Suffix. If blank, system will return with the first (lowest number) commodity approval line relating to the Document, Approval Type and Approval Category.
Commodity	11	Protected. Entry is input by the system and correlates to the Doc Line number entered.
Commodity Description Lines	2x40	Protected. First 2 lines of description from the CSPC Table or if present, the modified description from RMOD, OMOD, or KMOD. (System input based on commodity for line number input).

Field	Size	Description
Quant	6.3	Protected. Inferred quantity from the related document line table (RLIN, OLIN, OCLN, ORLN, OILN, OPLN, or KLIN).
Unit Price	7.5	Protected. Inferred unit price from the related document line table (RLIN, OLIN, OCLN, ORLN, OILN, OPLN, or KLIN).
UOM	5	Protected. Inferred unit of measure from the related document line table (RLIN, OLIN, OCLN, ORLN, OILN, OPLN, or KLIN).
Ship to AGCY/SUB	6/6	Protected. Inferred Ship to Agency and Sub-Agency from the related document line table (RLIN, OLIN, OCLN, ORLN, OILN, OPLN, or KLIN).
Approvals This Line	4	Protected. The total number of Approval records (PAPV's) for the related Document Line number.

PAPS   Document Approval Status Inquiry

```
ENTER FUNCTION: ............ TRANS: PAPS
                                                      DATE:
DOCUMENT APPROVALS STATUS INQUIRY                     TIME:
KEY IS DOCUMENT NUMBER, APPROVAL TYPE, APPROVAL CATEGORY,    TERM:
SEQUENCE, APPROVER AGENCY, AND APPROVER


DOCUMENT: .......... ... :

APPROVAL TYPE....: ..      :
APPROVAL CATEGORY: ...... :

APPROVAL    APPROVER            APPROVAL   APPROVE/    ACTION      APPROVER
SEQUENCE    AGENCY    APPROVER  STATUS     DISAPPROVE  DATE        OF RECORD
   ..       ......    ....
   ..       ......    ....
   ..       ......    ....
   ..       ......    ....
   ..       ......    ....
   ..       ......    ....
   ..       ......    ....
   ..       ......    ....
   ..       ......    ....
   ..       ......    ....
```

Purpose As part of the Approval Process you may need to inquire the User Approval Detail Table to determine the status of approvals for a specific document. This screen will display only approval records for a document by approver within approver agency, within approval sequence, within approval category, within approval type.

**Screen
Characteristics** Inquire only of User Approval Detail records.

**Procedure
Cross-Reference** Chapter 2 Electronic Approvals Processing, 7.1 Inquire User Approval Detail Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Document	10-3	Unprotected. Key. Entry must be valid entry in PAPV Table. If blank, system will return with first (lowest number) document in PAPV.
Document Title	2x40	Protected. Title 1 and 2 from RQSN, SDOC, ORDR, or KONT records relating to the document number.
Approval Type	2	Unprotected. Key. Entry must be valid entry in BTAB Table IA (Installation Approvals). If blank, system will return with first (lowest value) approval type relating to the document number.
Approval Type Title	30	Protected. Interpretation of the approval type from BTAB Table IA (Installation Approvals).
Approval Category	6	Unprotected. Key. Entry must be valid entry in BTAB Table CG (Category of Approval) unless it is Agency, then it must be the key to a valid, active record in the AGCY Table. If blank, system will return with the first (lowest value) approval category relating to the document number.
Approval Category Title	30	Protected. Interpreted title of the approval category from AGCY Table or BTAB Table CG (Category of Approval) as applicable.
Approval Sequence	9x2	Unprotected. Key. Entry must be numeric. If blank, the system will return with the first (lowest number) sequence number relating to the document number and approval category specified from the corresponding PAPV records.
Approver Agency	9x6	Unprotected. Key. Entry must be key to a valid PAPV record. If blank, the system will return with the first (lowest value) Agency relating to the approval category and sequence specified from the corresponding PAPV records.
Approver	9x8	Unprotected. Key. Entry (in conjunction with Approver Agency) must be key to a valid PAPV record. If blank, the system will return with the first (lowest value) approver userid relating to the Approver Agency specified relating to the approval category and sequence specified from the corresponding PAPV records. Last four characters are not displayed.

Field Completion

Field	Size	Description
Approval Status	9x3	Protected. Filled from related PAPV records.
Approve/Disapprove	9x1	Protected. Filled from related PAPV records.
Action Date	9x8	Protected. Filled from related PAPV records.
Approver of Record	9x8	Protected. Filled from related PAPV records. Last four characters are not displayed.

PAPV   User Approval Detail

```
ENTER FUNCTION: ............ TRANS: PAPV
                                                           DATE:
 USER APPROVAL DETAIL                                      TIME:
 KEY IS DOCUMENT, SUFFIX, SEQ, TYPE, CATEGORY, AND APPROVER   TERM:
 DOCUMENT: ..........                                      LINE:


 SUFFIX: ...  COMM:      -    -

 APPROVAL SEQ.......: ..               LINE COUNTER:
 APPROVAL TYPE.: .. :                            APPROVAL CATEGORY: ......
                            REQ AGCY:      DOCUMENT TOTAL:
 APPROVERS AGCY.....: ......     :
 APPROVER...........: .... .... :
 STAGE TO BE APPLIED:   :
 APPROVE/DISAPPROVE.:   .   DATE.:
 APPROVER OF RCD....:          :
 STATUS.............:     :
 STATUS CHG DATE....:           USER ID LAST STATUS CHG:
 DISAPPROVAL REASONS: .. :
 COMMENTS           ......................................
                    ......................................
                    ......................................
```

Purpose

As part of the Approval Process you may need to add, maintain or inquire a specific User Approval Detail record. This screen is used for add, maintenance and inquiry of individual approval records.

Screen Characteristics

Add, Change, Delete and Inquire of individual User Approval Detail records.

Procedure Cross-Reference

Chapter 2 Electronic Approvals Processing;

4.1 Add User Approval Detail
4.2 Change User Approval Detail
4.3 Delete User Approval Detail
4.4 Inquire User Approval Detail
5.1 Approve User Approval Detail Record(s)
5.2 Purge User Approval Detail Record(s)

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Document	10	Unprotected. Key. Required for add. Entry must be active record in RQSN, SDOC, ORDR, or KONT databases.
Document Title	2x40	Protected. Document titles line 1 and 2 will be the document titles in the related RQSN, SDOC, ORDR, or KONT Table records.
Line	5	Protected. Displays the Line Number to which the approval record is applicable.
Suffix	3	Unprotected. Key. Required for add. Entry must be **000** or the key (in conjunction with Document Number) to a valid OCHG, KCHG, OREC, OINV or OPAY record. For OREC, OINV or OPAY, suffix will be AGPS Invoice number.
Comm	11	Protected. Entry is input by the system and correlates to the line number entered.
Commodity Description Lines	2x40	Protected. First two lines of the related commodity CSPC Table or of the modification from the applicable RMOD, OMOD, or KMOD, if present. (System input based on commodity for line number input.).
Approval Seq	2	Unprotected. Key. Required entry for add. Entry must be numeric.
Line Counter	4	Protected. Maintained by system. This is the number of identical PAPV records for the document referenced.
Approval Type	2	Unprotected. Key. Required entry for add. Entry must be valid entry in BTAB Table IA (Installation Approvals).
Approval Type Title	30	Protected. The interpretation of the type of approval from the BTAB Table IA (Installation Approvals).

Field Completion

Field	Size	Description
Approval Category	6	Unprotected. Key. Required entry for add. If type Approval is Agency Approval and does not contain an '*', entry must be key to a valid, active record in the AGCY Table; otherwise the entry must be a valid entry in BTAB Table CG (Category of Approval).
Req Agcy	6	Protected. Inferred requisition agency of the document for which the approval was built.
Document Total	9.2	Protected. Inferred document total amount of the document for which the approval was built.
Approvers Agcy	6	Unprotected. Key. Required entry for add. Entry must be valid, active in AGCY Table.
Approvers Agcy Title	35	Protected. First line of approver's agency name from AGCY Table.
Approver	8	Unprotected. Key. Required entry for add. Entry must be a valid entry in BAAT Table.
Approver Name	40	Protected. Inferred name of the approver from the BAAT Table.
Stage To Be Applied	1	Protected. Populated by the system based on document being processed (RQSN, SDOC, ORDR, KONT, etc.) and document status.
Stage To Be Applied Title	30	Protected. The inferred title of the approval stage from BTAB Table AP (Approval Stage).
Approve/Disapprove	1	Unprotected. Authorized entries are A-Approval or D-Disapproved, otherwise on add the system will default to pre-established approval indicators based on system parameters.
Date (Approve/ Disapprove)	8	Protected. An initial add with approval indicator unequal to `A' or `D', the date will be initialized by the system as zeros. If approval indicator is equal `A' or `D', current date will be entered by the system.
Approver of Rcd	8	Protected. Displays Userid of the individual who approved or disapproved the record. Last four characters are not displayed.
Approver of Record Name	40	Protected. Inferred name for the approver of record from the BAAT Table.

Field Completion

Field	Size	Description
Status	3	Unprotected. For initial add status must be `000'.  If not entered, will default to `000'. If record is approved or disapproved, cannot be entered--will default based on system parameters.
Status Title	30	Protected. Interpretation of Status Code from BTAB Table SD (Approval Status Code).
Status Chg Date	8	Protected. This is the current date of the last status code change for this record. It corresponds to the User ID Last Status Change.
User ID Last Status Chg	8	Protected. User ID of last person to update status code. Maintained by system.
Disapproval Reasons	2	Unprotected. If approver disapproves the document, enter a code from the BTAB Table RD (Disapproval Reason) if applicable.
Disapproval Reason Title	30	Protected. Inferred title of code from BTAB Table RD.
Comments	3x40	Unprotected. Free form text area for approver to record other comments regarding disapproval.

PASM   Approval Summary

```
ENTER FUNCTION: ............ TRANS: PASM
 KEY IS DOCUMENT, SUFFIX, SEQ, TYPE, CATEGORY, AND APPROVER   DATE:
 DOCUMENT: .......... :                                       TIME:
 SUFFIX.: ...  SEQ: ...  APP TYPE: .. :                       TERM:
 APP CAT: ......  APPROVE/DISAPPROVE.: .  DISAPP REASON: ..  COMMENTS:
 APPROVER OF RCD:          :
 DOC TYPE:          :                             DATE CREATED:
 REQ AGENCY:        :                             FY:    REF#:
 PURCH AGCY:        :                             # ACCT LINES:
 BILL-TO:        -         DOCUMENT TOTAL:           # ITEMS..:
 SHIP-TO:        -         :
 CONTACT:                              PHONE NO:        -      -
-------------------------- COMMODITY LINE SCROLL: . --------------------------
LINE: ..... STAT:    COMM:
   QTY:               U/M:      PRICE:              AMOUNT:
  DESC1:                                         SHIP-TO:        -
  DESC2:
------------------------- ACCOUNTING DIST SCROLL: . --------------------------
ACCT DIST: .. STATUS:   FR/TO:        /       AGENCY:         AMT:
              :                           :                   :
              :                           :                   :
              :                           :                   :
```

Purpose   As part of the Approval Process you may need to review a specific document prior to
                         processing the User Approval Detail record. This screen is used for inquiry of document
                         summary information in preparation of processing individual approval records and for
                         approving/disapproving the document.

Screen
Characteristics   Inquire and approve individual User Approval Detail records from the summary screen.

Procedure
Cross-Reference   Chapter 2 Electronic Approvals Processing;

                         4.2 Change User Approval Detail
                         4.4 Inquire User Approval Detail
                         5.1 Approve User Approval Detail Record(s)

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.

HEADER:

Field	Size	Description
Document	10	Unprotected. Key. Required for add. Entry must be active record in RQSN, SDOC. ORDR, or KONT databases.
Document Title	1x40	Protected. Document title line 1 will be the document titles in the related RQSN, SDOC, ORDR, or KONT Table records.
Suffix	3	Unprotected. Key. Required for add. Entry must be **000** or the key (in conjunction with Document Number) to a valid OCHG, KCHG, OREC, OINV or OPAY record. For OREC, OINV or OPAY, suffix will be AGPS Invoice number.
Seq	2	Unprotected. Key. Required entry for add. Entry must be numeric.
App Type	2	Unprotected. Key. Required entry for add. Entry must be valid entry in BTAB Table IA (Installation Approvals).
Approval Type Title	30	Protected. The interpretation of the type of approval from the BTAB Table IA (Installation Approvals).
App Cat	6	Unprotected. Key. Required entry for add. If type Approval is Agency Approval and does not contain an '*', entry must be key to a valid, active record in the AGCY Table; otherwise the entry must be a valid entry in BTAB Table CG (Category of Approval).
Approve/Disapprove	1	Unprotected. Authorized entry is A-Approval. For D-Disapproved the user must use the PAPV screen for entry of disapproval reason and comments.
Disapp Reason	2	Unprotected. Required if Approve/Disapprove is 'D'. If approver disapproves the document, enter a code from the BTAB Table RD (Disapproval Reason) if applicable.
Comments	1	Protected. If 'Y', comments exist on the PAPV record. If 'N', no comments exist. User must use PAPV to enter comments.

Field Completion

Field	Size	Description
Approver of Rcd	4/4	Protected. Displays Userid of the individual who approved or disapproved the record.
Approver (of Record) Name	35	Protected. Inferred name for the approver of record from the BAAT Table.
Doc Type	3	Protected. Inferred document type from the appropriate table record.
Doc Type Name	30	Protected. Inferred interpretation of the document type from BTAB Table DT.
Date Created	8	Protected. Inferred document creation date for the referenced document number from the applicable table.
Req Agency	6	Protected. Inferred requisition agency of the document for which the approval was built.
Req Agency Name	35	Protected. Inferred requisition agency name from AGCY Table of requisitioning agency of the document for which the approval was built.
FY	2	Protected. Inferred fiscal year for the referenced document number.
REF#	10	Protected. Inferred document reference number for the proposed approval document.
Purch Agcy	6	Protected. Inferred purchasing agency of the document for which the approval was built.
Purch Agcy Name	35	Protected. Inferred purchasing agency name from AGCY Table of purchasing agency of the document for which the approval was built.
# Acct Lines	2	Protected. Inferred number of accounting lines that are contained in the system for the referenced document.
Bill-To	6/6	Protected. Inferred bill-to agency/subagency for referenced document number.
Document Total	9.2	Protected. Inferred document total amount of the document for which the approval was built, i.e., requisition estimated amount, order net amount, order change amount, contract estimated amount, contract change amount.
# Items	5	Protected. Inferred number of commodity line records in the system for the referenced document number.

Field	Size	Description
Ship-To	6/6	Protected. Inferred ship-to agency/subagency for the referenced document number.
Ship-To Name	30	Protected. Inferred ship-to agency/subagency name from AADR Table record.
Contact	25	Protected. Inferred ship-to point of contact from the AADR Table.
Phone	3/3/4/4	Protected. Inferred ship-to point of contact phone number from the AADR Table.

COMMODITY LINE:

Field	Size	Description
Commodity Line Scroll	1	Unprotected. Used in conjunction with the Inquire (I) Function for display of commodity line records for the referenced document number.
		U - Up, move up one line.
		D - Down, move down one line.
		T - Top, move to first line in the table for the referenced document.
		B - Bottom, move to the last line in the table for the referenced document number.
Line	5	Unprotected. Used to inquire a specific order line number. If blank on inquire and scroll action is T (Top), will display the first line record in the database for the referenced document number.
Stat	3	Protected. Inferred line status record for referenced document commodity line record.
Comm	3/2/6	Protected. Inferred commodity code for the referenced document and document line number.
Qty	6.3	Protected. Reflects the quantity of the document line being inquired.
U/ M	5	Protected. Inferred unit of measure of the document line being inquired.
Price	7.5	Protected. Inferred unit price of the commodity ordered. If the item is on a contract, the unit price will be placed here.
Amount	9.2	Protected. Calculated by the system as 'Qty' times 'Price'.
Desc1	40	Protected. Text line 1 from KMOD, RMOD, OCMD, OMOD or CSPC based on the document referenced, and presence of other text records.

Field	Size	Description
Ship-To	6/6	Protected. Inferred ship-to agency/subagency for the referenced commodity line record.
Desc2	40	Protected. Text line 2 from KMOD, RMOD, OCMD, OMOD or CSPC based on the document referenced and presence of other text records.

ACCOUNTING LINE

Field	Size	Description
Accounting Dist Scroll	1	Unprotected. Used in conjunction with the Inquire (I) Function for display of accounting distribution line records for the referenced document number. U - Up, move up one line. D - Down, move down one line. T - Top, move to first line in the table for the referenced document. B - Bottom, move to the last line in the table for the referenced document number.
Acct Dist	2	Unprotected. User will enter desired accounting line number when inquiring a specific line number.
Status	1	Protected. Inferred accounting distribution line status.
Fr(om Line)	5	Protected. Indicates the 'beginning' commodity line item number.
To (Line)	5	Protected. Indicates the 'ending' commodity line number.
Amount	9.2	Protected. Inferred net amount of the accounting distribution displayed.
Actg Dist Fld Labels	10x10	Protected. Inferred field labels from BLBL based on the Department Financial of the requisitioning agency's AGCY Table record.
Actg Dist Fields 1-8	8x8	Protected. Inferred accounting distribution for referenced document and accounting distribution record.
Actg Dist Field 9	15	Protected. Will display if populated on the original accounting distribution record.
Actg Dist Field 10	20	Protected. Will display if populated on the original accounting distribution record.

PHLD   Approval Detail Hold Table

```
ENTER FUNCTION: ............ TRANS: PHLD
                                                          DATE:
 USER APPROVAL DETAIL                                     TIME:
 KEY IS DOC, SUFFIX, TYPE, CATEGORY, SEQ, AGCY, APPROVER  TERM:
 DOCUMENT: ..........                                     LINE:

 SUFFIX: ...  COMM:       -    -

 APPROVAL TYPE.: .. :                        APPROVAL CATEGORY: ......
 APPROVAL SEQ.......: ..              LINE COUNTER:
                              REQ AGCY:       DOCUMENT TOTAL:
 APPROVERS AGCY....: ......     :
 APPROVER...........: .... .... :
 STAGE TO BE APPLIED:   :
 APPROVE/DISAPPROVE.:     DATE:
 APPROVER OF RCD....:           :
 STATUS.............:     :
 STATUS CHG DATE....:            USER ID LAST STATUS CHG:
 DISAPPROVAL REASONS:     :
 COMMENTS
```

Purpose   As part of the Approval Process this table is used to hold pending approval record(s) for add or update building them in the sequence established by the BAPR Table for that stage of processing in AGPS.

**Screen
Characteristics**   Inquire only of pending individual User Approval Detail records.

**Procedure
Cross-Reference**   Chapter 2 Electronic Approvals Processing, 7.1 Inquire User Approval Detail Record(s).

Field Completion

Field	Size	Description
Date	8	Protected. Maintained by system. Current date.
Time	8	Protected. Maintained by system. Current time.
Term	8	Protected. Maintained by system. Terminal ID logged on to transaction.
Document	10	Unprotected. Key. Required for INQUIRE. Entry must be active record in PHLD. If left blank on inquiry, system will display the first document number record in the database.
Document Title	2x40	Protected. Document titles line 1 and 2 will be the document titles in the related RQSN, SDOC, ORDR, or KONT Table records.
Line	5	Protected. Displays the Line Number to which the approval record is applicable.
Suffix	3	Unprotected. Key. Required for INQUIRE. Entry must be **000** or the key (in conjunction with Document Number) to a valid OCHG, KCHG, OREC, OINV or OPAY PHLD record. If left blank on inquiry, the system will display the first suffix record in the database for the specified document.
Comm	11	Protected. Entry is input by the system and correlates to the line number entered.
Commodity Description Lines	2x40	Protected. First two lines of the related commodity CSPC Table or of the modification from the applicable RMOD, OMOD, or KMOD, if present. (System input based on commodity for line number input.).
Approval Type	2	Unprotected. Key. Required entry for INQUIRE. Approval type is maintained by the system on creation of PHLD record. Entry must be valid entry in BTAB Table IA (Installation Approvals). If left blank on inquiry, the system will display the first approval type in the database for the specified document and suffix.
Approval Type Title	30	Protected. The interpretation of the type of approval from the BTAB Table IA (Installation Approvals).
Approval Category	6	Unprotected. Key. Required entry for INQUIRE. Approval category is maintained by the system on creation of PHLD record. If type Approval is

Field Completion

Field	Size	Description
		Agency Approval and does not contain an '*', entry must be key to a valid, active record in the AGCY Table; otherwise the entry must be a valid entry in BTAB Table CG (Category of Approval). If left blank on inquiry, the system will display the first approval category in the database for the specified document, suffix, and approval type.
Approval Seq	2	Unprotected. Key. Required entry for INQUIRE. Entry must be numeric. If left blank on inquiry, the system will display the first sequenced record in the database for the specified document, suffix, type approval, and approval category.
Line Counter	4	Protected. Maintained by system. This is the number of identical PAPV records for the document referenced.
Req Agcy	6	Protected. Inferred requisition agency of the document for which the approval was built.
Document Total	9.2	Protected. Inferred document total amount of the document for which the approval was built.
Approvers Agcy	6	Unprotected. Key. Required for INQUIRE. If left blank on inquiry, the system will display the first approval agency record in the database for the specified document, suffix, type approval, approval category, and sequence.
Approvers Agcy Title	35	Protected. First line of approver's agency name from AGCY Table.
Approver	8	Unprotected. Key. Required for INQUIRE. If left blank on inquiry, the system will display the first approver record in the database for the specified document, suffix, type approval, approval category, sequence, and approval agency. Last four characters are not displayed.
Approver Name	40	Protected. Inferred name of the approver from the BAAT Table.
Stage To Be Applied	1	Protected. Inferred stage of approval. Entry is maintained by the system. Entry must be a valid code in BTAB Table AP (Approval Stage).
Stage To Be Applied Title	30	Protected. The inferred title of the approval stage from BTAB Table AP (Approval Stage).
Approve/Disapprove	1	Protected. No use in PHLD.

Field Completion

Field	Size	Description
Date (Approve/ Disapprove)	8	Protected. No use in PHLD.
Approver of Rcd	8	Protected. No use in PHLD.
Approver of Record Name	40	Protected. No use in PHLD.
Status	3	Protected. Default is `000'.
Status Title	30	Protected. Interpretation of Status Code from BTAB Table SD (Approval Status Code).
Status Chg Date	8	Protected. This is the current date of the last status code change for this record. It corresponds to the User ID Last Status Change.
User ID Last Status Chg	8	Protected. User ID of last person to update status code. Maintained by system when PHLD is established.
Disapproval Reasons	2	Protected. No use in PHLD.
Disapproval Reason	30	Protected. No use in PHLD.
Comments	3x40	Protected. No use in PHLD.